



## Salem Electoral Board Meeting

### Minutes

June 1, 2021

**Attendees:** Chair – Everett Obenshain, Vice Chair Steve Smeltzer, Secretary Katherin Elam, Director of Elections Dana Oliver

The meeting was called to order at 4:33pm by the Chair and the minutes of the last four meetings (6/18/19, 2/3/20, 2/24/20, and 10/28/20 COVID prevented in person meetings) were approved and signed by all board members.

The main purpose of the day's meeting is to review the Instructional Meeting agenda for Thursday, June 3, 2021. That meeting will cover all of the procedures that election workers will need to run the upcoming Democratic primary and to have all election chiefs take the oath.


The board has agreed to hold the election canvass at 11am on Wednesday June 9.

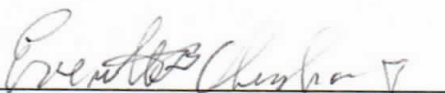
In accordance with the Virginia Office of Elections the board reviewed the Cyber Security Manual that aligns with the City of Salem's IT department standards of safety.

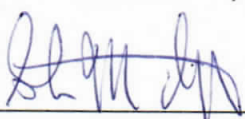
The final item of business was to establish the date for conducting the performance review of the local Director of Elections. It was determined that will take place following the completion of the election canvass on June 9. The review is due to the Office of Elections by mid-August.

There being no further business the meeting adjourned by the Chair at 5:05pm.

Respectfully submitted,

  
Katherin A. Elam, Secretary

  
Everett Obenshain, Jr. Chair

  
Steve Smeltzer, Vice Chair